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MAR 30 1987

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≡ C A L E N D A R

≡ Meeting of  
≡ OVERSIGHT COMMITTEE

Board of Supervisors  
City and County of San Francisco

Thursday, March 26, 1987 - 2:00 PM - Room 228, City Hall

Present: Supervisor Hongisto  
Absent: Supervisors Silver, Ward

Committee Clerk: Howard A. Jensen

1. File 259-87. [Audit Report] Results of review of the City and County Controller's Office Internal Audits Division, (Treasurer/Tax Collector Bureau of Delinquent Revenue Operational Review), Audit Report No. 8130186. (Controller)

ACTION: MEETING CANCELLED DUE TO LACK OF A QUORUM.



SF  
BOARD of SUPERVISORS



City Hall  
San Francisco 94102  
554-5184

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APR 23 1987

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NOTICE OF  
RESCHEDULED MEETING

The regular meeting of the Oversight Committee meeting scheduled for Thursday, April 23, 1987, has been rescheduled to Thursday, April 30, 1987, in Room 228, City Hall, at 2:00 p.m.

A handwritten signature in cursive script, appearing to read "John L. Taylor".  
John L. Taylor  
Clerk of the Board

JLT:HAJ

Posted April 20, 1987



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MAY 5 1987

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C A L E N D A R

Rescheduled Meeting of  
OVERSIGHT COMMITTEE

Board of Supervisors  
City and County of San Francisco

Thursday, April 30, 1987 - 2:00 PM - Room 228, City Hall

Present: Supervisor Hongisto, Silver

Absent: Supervisor Ward

Committee Clerk: Howard A. Jensen

1. File 259-87. [Audit Report] Audit by Controller's Office  
Internal Audits Division of the Treasurer/Tax Collector Bureau  
of Delinquent Revenue. (Controller)

ACTION: HEARING HELD; FILED.

2. File 238-87. To consider Port audit. (Walker)

ACTION: CONTINUED TO CALL OF CHAIR.



SF  
BOARD of SUPERVISORS

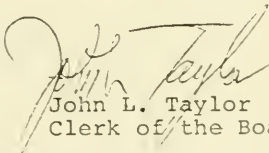


City Hall  
San Francisco 94102  
554-5184

May 22, 1987

NOTICE OF CANCELLED MEETING

The regularly scheduled meeting of the Oversight Committee for Thursday, May 28, 1987, at 2:00 p.m. has been cancelled. The next regular meeting of the Committee will be on June 25, 1987.

  
John L. Taylor  
Clerk of the Board

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MAY 27 1987

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Posted 5/22/87



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6/3/87

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JUN 8 1987

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C A L E N D A R

Special Meeting of  
OVERSIGHT COMMITTEE

Board of Supervisors  
City and County of San Francisco

Wednesday, June 3, 1987 - 2:00 PM - Legislative Chambers, City Hall

Present: Supervisors Hongisto, Kennedy  
Absent: Supervisor Maher

Committee Clerk: Howard A. Jensen

1. File 218-87. To consider operation of the Office of Citizen Complaints. (Kennedy)

ACTION: CONTINUED TO CALL OF CHAIR.

2. File 219-87. To consider a Management Audit of the Office of Citizen Complaints. (Gonzalez, Kennedy)

ACTION: CONTINUED TO CALL OF CHAIR.



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BOARD of SUPERVISORS



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June 19, 1987

NOTICE OF CANCELLED MEETING

The regularly scheduled meeting of the Oversight Committee for Thursday, June 25, 1987, at 2:00 p.m. has been cancelled.

A Special Meeting of the Oversight Committee will be held on Thursday, July 9, 1987, at 2:00 p.m., in Room 228, City Hall.

A handwritten signature in dark ink, appearing to read "John L. Taylor".

John L. Taylor  
Clerk of the Board

JLT:haj

Oversight Committee  
BOARD OF SUPERVISORS  
235 City Hall  
San Francisco, CA 94102



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7/23/87

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C A L E N D A R  
Meeting of  
OVERSIGHT COMMITTEE

Board of Supervisors  
City and County of San Francisco

Thursday, July 23, 1987 - 2:00 P.M. - Room 228, City Hall

Present: Supervisors Hongisto, Kennedy, Maher

Clerk: Pat Eng

1. File 237-87. To consider audit of the Citizens Telecommunications Policy Committee. (Walker)

ACTION:

2. File 259-87-1. [Audit Report] Management audit of attendance controls within Municipal Railway's Equipment Maintenance and Facilities Divisions. (Controller)

ACTION:

NOTE: It is the intention of the Chair to entertain a motion to file the following Items:

3. File 259-87-2. [Audit Report] Concession Audit Report on Harding Park Golf Course Restaurant. (Controller)

ACTION:

4. File 264-87. To consider management audit of the Registrar of Voters. (Hongisto)

ACTION:

Oversight Committee  
BOARD OF SUPERVISORS  
235 City Hall  
San Francisco, CA 94102

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BOARD of SUPERVISORS



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San Francisco 94102  
554-5184

July 17, 1987

DOCUMENTS DEPT.

JUL 21 1987

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*≡* NOTICE OF CANCELLED MEETING

The regularly scheduled meeting of the Oversight  
Committee for Thursday, July 23, 1987, at 2:00 p.m.,  
has been cancelled. *≡*

*John L. Taylor*  
JOHN L. TAYLOR  
Clerk of the Board

Posted 7/17/87

Oversight Committee  
BOARD OF SUPERVISORS  
235 City Hall  
San Francisco, CA 94102

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CALENDAR  
Meeting of  
OVERSIGHT COMMITTEE

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SEP 1 1987

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Board of Supervisors  
City and County of San Francisco

Thursday, August 27, 1987 - 2:00 P.M. - Room 228, City Hall

Members: Supervisors Hongisto, Walker  
Absent: Supervisor Ward

Clerk: Gail Johnson

1. File 238-87. To consider Budget Analyst's audit of the Port.  
(Walker)

ACTION: HEARING HELD; FILED.

2. File 388-87. Transmitting 1986-87 Civil Grand Jury Reports.  
(Grand Jury)

ACTION: HEARING HELD on Port of San Francisco, Youth Guidance Center and Department of Recreation and Parks; consideration of remaining departments CONTINUED TO SEPTEMBER 24, 1987.

Note: It is the intention of the Chair to entertain a motion to file the following items:

3. File 259-87-1. [Audit Report] Management audit of attendance controls within Municipal Railway's Equipment Maintenance and Facilities Divisions. (Controller)

ACTION: NO ACTION TAKEN; PENDING BEFORE COMMITTEE.

4. File 259-87-2. [Audit Report] Concession Audit Report on Harding Park Golf Course Restaurant. (Controller)

ACTION: NO ACTION TAKEN; PENDING BEFORE COMMITTEE.

5. File 264-87. To consider management audit of the Registrar of Voters. (Hongisto)

ACTION: NO ACTION TAKEN; PENDING BEFORE COMMITTEE.



BOARD of SUPERVISORS



City Hall  
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SEP 22 1987

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NOTICE OF CANCELLED MEETING

OVERSIGHT COMMITTEE

NOTICE IS HEREBY GIVEN that the regularly scheduled meeting of the Oversight Committee for Thursday, September 24, 1987, at 2:00 p.m., has been cancelled.

A handwritten signature in cursive script, reading "John L. Taylor".

JOHN L. TAYLOR  
Clerk of the Board

POSTED: SEPTEMBER 17, 1987





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6/22/77

Acting Clerk

C A L E N D A R

Meeting of  
OVERSIGHT COMMITTEE

Board of ~~Supervisors~~  
City and County of San Francisco

Thursday, October 22, 1987 - 2:00 P.M. - Room 228, City Hall

Present: Supervisors Hongisto, Kennedy, Gonzalez

Clerk: Gail Johnson

1. File 179-87-1. Hearing to consider recommendations contained in Budget Analyst's August 28, 1987 management audit of the 911 emergency system. (Supervisors Gonzalez, Kennedy)

ACTION: HEARING HELD; CONTINUED TO CALL OF THE CHAIR.

Note: It is the intention of the Chair to entertain a motion to file the following items:

2. File 259-87-2. [Audit Report] Concession Audit Report on Harding Park Golf Course Restaurant. (Controller)

ACTION: FILED.

3. File 264-87. To consider management audit of the Registrar of Voters. (Hongisto)

ACTION: FILED.

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OCT 27 1987

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BOARD of SUPERVISORS



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NOTICE OF RESCHEDULED MEETING

OVERSIGHT COMMITTEE

Notice is hereby given that due to the Thanksgiving Day Holiday, the regularly scheduled meeting of the Oversight Committee for Thursday, November 26, 1987, at 2:00 p.m., has been rescheduled to Friday, November 20, 1987, at 2:00 p.m., in Room 228, City Hall.

A handwritten signature in cursive script that reads "John L. Taylor".

JOHN L. TAYLOR  
Clerk of the Board

POSTED: NOVEMBER 5, 1987

Oversight Committee  
BOARD OF SUPERVISORS  
235 City Hall  
San Francisco, CA 94102

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11/20/87

Actions Taken

C A L E N D A R

Rescheduled Meeting of  
OVERSIGHT COMMITTEE

Board of Supervisors  
City and County of San Francisco

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NOV 30 1987

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Friday, November 20, 1987 - 2:00 P.M. - Room 228, City Hall

Present: Supervisors Hongisto, Gonzalez

Absent: Supervisor Kennedy

Clerk: Gail Johnson

1. File 388-87. Hearing to consider 1986-87 Civil Grand Jury Reports. (Grand Jury)

Sheriff's Department

Retirement System

(Continued from August 27, 1987)

ACTION: HEARING HELD; FILED.



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12/11/87

≡ Actions Taken

≡ C A L E N D A R

≡ Special Meeting of  
OVERSIGHT COMMITTEE

Board of Supervisors  
City and County of San Francisco

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DEC 16 1987

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Friday, December 11, 1987 - 1:00 P.M. - Room 228, City Hall

Present: Supervisors Hongisto, Britt, Silver

Clerk: Gail Johnson

1. File 446-87-1. Hearing to consider the 1973 Civil Grand Jury Report relative to the San Francisco Water Department and the Hetch Hetchy Water and Power System. (Supervisor Hongisto)

ACTION: Resolution prepared in/reported out of Committee "Urging the Mayor to the urge the Public Utilities Commission to suspend negotiations with the Pacific Gas and Electric Company on the long-term contract for wheeling rates until such time as the Board of Supervisors is briefed on the terms of the contract between the City and County of San Francisco and the Pacific Gas and Electric Company";  
RECOMMENDED. (File 446-87-1.1) Main file  
CONTINUED TO CALL OF THE CHAIR.

(Deputy City Attorney to prepare, if necessary, a resolution to enable City and County to comply with all requirements necessary to obtain exemption from Rostenkowski Amendment to the Revenue Reconciliation Bill. On 12/14/87, Deputy City Attorney advised new resolution not necessary, as Resolution No. 1068-87, adopted on November 30, 1987, contained all the necessary provisions.)

2. File 446-87-2. Hearing to consider the Governmental Services Committee of the Board of Supervisors' 1974 Report on its Hearings to Consider Municipalization of Pacific Gas and Electric's (PG&E's) Power Distribution System and the need for a feasibility study. (Supervisor Hongisto)

ACTION: HEARING HELD; CONTINUED TO CALL OF THE CHAIR.





*-SF*  
BOARD of SUPERVISORS



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DEC 21 1987

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December 17, 1987

NOTICE OF CANCELLED MEETING

The regularly scheduled meeting of the Oversight Committee for Thursday, December 24, 1987, at 2:00 p.m., has been cancelled.

A handwritten signature in dark ink, appearing to read "John L. Taylor".

JOHN L. TAYLOR  
Clerk of the Board

Posted 12/17/87

Oversight Committee  
BOARD OF SUPERVISORS  
235 City Hall  
San Francisco, CA 94102

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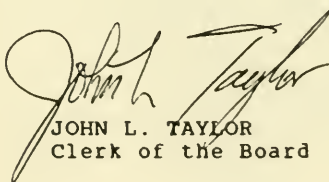
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554-5184

January 21, 1988

NOTICE OF CANCELLED MEETING

Notice is hereby given that the regularly scheduled meeting of the Oversight Committee for Thursday, January 28, 1988, at 2:00 p.m., has been cancelled.

  
JOHN L. TAYLOR  
Clerk of the Board

POSTED: 1/21/88

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C A L E N D A R  
O V E R S I G H T C O M M I T T E E

Board of Supervisors  
City and County of San Francisco

Thursday, February 25, 1988 - 2:00 P.M. - Room 228, City Hall

Present: Supervisors Hongisto, Gonzalez, Kennedy

Clerk: Joni Landry

1. File 179-87-1. Hearing to consider recommendations contained in Budget Analyst's August 28, 1987, management audit of the 911 emergency system. (Supervisors Kennedy, Gonzalez)

ACTION: Hearing held; consideration continued to the Call of the Chair.

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C A L E N D A R

OVERSIGHT COMMITTEE

Board of Supervisors  
City and County of San Francisco

Thursday, April 28, 1988 - 2:00 P.M. - Room 228, City Hall

Members: Supervisors Hongisto, Nelder, Gonzalez

Clerk: Joni Landry

1. File 7-87-11. Hearing to consider Budget Analyst's report on overtime usage in the Municipal Railway. (Supervisor Walker)

ACTION:

2. File 259-87-1. [Audit Report] Management audit of attendance controls within Municipal Railway's Equipment Maintenance and Facilities Divisions. (Controller)

ACTION:

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Oversight Committee  
Board of Supervisors  
Room 235, City Hall  
San Francisco, CA 94102



SAN FRANCISCO BOARD OF SUPERVISORS

OVERSIGHT COMMITTEE

April 28, 1988

The Minutes of this meeting are not available.



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City Library  
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C A L E N D A R

OVERSIGHT COMMITTEE

Board of Supervisors  
City and County of San Francisco

Thursday, May 26, 1988 - 2:00 P.M. - Room 228, City Hall

Members: Supervisors Hongisto, Nelder, and Gonzalez

Clerk: Joni Landry

1. File 177-88-2. Hearing to consider review of management audits and studies conducted of the Fire Department, including audits conducted by the Budget Analyst. (Supervisor Walker)

ACTION:

2. File 251-88-1. Hearing to consider Controller's performance audit of the Fire Department Fire Prevention Program. (Supervisor Hongisto)

ACTION:

- Oversight Committee  
Board of Supervisors  
Room 235, City Hall  
San Francisco, CA 94102

SAN FRANCISCO BOARD OF SUPERVISORS

OVERSIGHT COMMITTEE

May 26, 1988

The Minutes of this meeting are not available.



SF  
BOARD of SUPERVISORS



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Cancelled  
June 16, 1988

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JUN 20 1988

NOTICE OF CANCELLED MEETING

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OVERSIGHT COMMITTEE

The regularly scheduled meeting of the Oversight Committee for Thursday, June 23, 1988, at 2:00 p.m., has been cancelled. The next regular meeting of the Committee will be on July 28, 1988.

A handwritten signature in cursive script, reading "John L. Taylor".

JOHN L. TAYLOR  
Clerk of the Board

Oversight Committee  
San Francisco Board of Supervisors  
City Hall, Room 235  
San Francisco, CA 94102

C A L E N D A R

Recessed Meeting of  
OVERSIGHT COMMITTEE

Board of Supervisors  
City and County of San Francisco

Wednesday, June 22, 1988 - 9:00 A.M.  
Legislative Chamber, 2nd Floor, City Hall

Members: Supervisors Hongisto, Nelder, and Gonzalez

Clerk: Joni Landry

1. File 177-88-2. Hearing to consider review of management audits and studies conducted of the Fire Department, including audits conducted by the Budget Analyst. (Supervisor Walker)

(Recessed from June 15, 1988)

ACTION:

2. File 251-88-1. Hearing to consider Controller's performance audit of the Fire Department Fire Prevention Program. (Supervisor Hongisto)

(Recessed from June 15, 1988)

ACTION:



BOARD of SUPERVISORS



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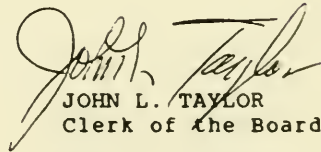
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NOTICE OF CANCELLED MEETING

OVERSIGHT COMMITTEE

NOTICE IS HEREBY GIVEN that the regularly scheduled meeting of  
the Oversight Committee for Thursday, July 28, 1988, at  
2:00 p.m., has been cancelled.

  
JOHN L. TAYLOR  
Clerk of the Board

POSTED: JULY 21, 1988

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Oversight Committee  
Board of Supervisors  
City Hall, Room 235  
San Francisco, CA 94102

SF  
BOARD of SUPERVISORS



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SEP 20 1988

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NOTICE OF CANCELLED MEETING

OVERSIGHT COMMITTEE

NOTICE IS HEREBY GIVEN that the regularly scheduled meeting of the Oversight Committee for Thursday, September 22, 1988, at 2:00 p.m., has been cancelled.

*John L. Taylor*

JOHN L. TAYLOR  
Clerk of the Board

POSTED: SEPTEMBER 15, 1988

Oversight Committee  
Board of Supervisors  
City Hall, Room 235  
San Francisco, CA 94102

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C A L E N D A R

Meeting of  
OVERSIGHT COMMITTEE

Board of Supervisors  
City and County of San Francisco

Thursday, October 27, 1988 - 2:00 P.M.  
Room 228, 2nd Floor, City Hall

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OCT 21 1988

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Members: Supervisors Hongisto, Nelder, and Gonzalez

Clerk: Joni Landry

1. File 251-88-1. Hearing to consider April 19, 1988, Controller's performance audit of the Fire Department Fire Prevention Program. (Supervisor Hongisto)

(Consideration continued from June 15, 1988)

NOTE: THE CHAIR INTENDS TO ENTERTAIN A MOTION TO CONTINUE THIS ITEM.

ACTION:

2. File 251-88-2. Hearing to consider Controller's February 18, 1988, report of San Francisco General Hospital Payroll Controls and Practices Audit. (Supervisor Hongisto)

ACTION:

oversight Committee  
Board of Supervisors  
City Hall, Room 235  
San Francisco, CA 94102

SAN FRANCISCO BOARD OF SUPERVISORS  
OVERSIGHT COMMITTEE

October 27, 1988

The Minutes of this meeting are not available.





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CALENDAR

Rescheduled Meeting of  
OVERSIGHT COMMITTEE

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NOV 14 1988

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Board of Supervisors  
City and County of San Francisco

Thursday, November 17, 1988 - 10:00 A.M.  
Room 228, 2nd Floor, City Hall

Members: Supervisors Hongisto, Nelder, and Gonzalez

Clerk: Joni Landry

1. File 251-88-2. Hearing to consider Controller's February 18, 1988, report of San Francisco General Hospital Payroll Controls and Practices Audit. (Supervisor Hongisto)

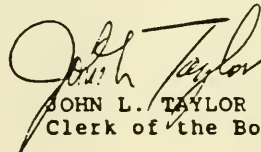
ACTION:

oversight Committee  
Board of Supervisors  
City Hall, Room 235  
San Francisco, CA 94102



NOTICE OF RESCHEDULED MEETING  
OVERSIGHT COMMITTEE

NOTICE IS HEREBY GIVEN that due to the Thanksgiving Day Holiday, the regularly scheduled meeting of the Oversight Committee for Thursday, November 24, 1988, at 2:00 p.m., has been rescheduled to Thursday, November 17, 1988, at 10:00 a.m., in Room 228, Second Floor, City Hall.

  
JOHN L. TAYLOR  
Clerk of the Board

POSTED: NOVEMBER 10, 1988

SAN FRANCISCO BOARD OF SUPERVISORS  
OVERSIGHT COMMITTEE

November 17, 1988

The Minutes of this meeting are not available.



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BOARD of SUPERVISORS

22/88  
celCity Librarian  
Public Library  
Civic Center*Does*NOTICE OF CANCELLED MEETINGOVERSIGHT COMMITTEE

NOTICE IS HEREBY GIVEN that the regularly scheduled meeting of the Oversight Committee for Thursday, December 22, 1988, at 2:00 p.m., has been cancelled.

*John L. Taylor*  
JOHN L. TAYLOR  
Clerk of the Board

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POSTED: DECEMBER 15, 1988



*-SF*  
BOARD of SUPERVISORS  
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City Hall  
San Francisco 94102  
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*SF*  
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*2/23/89*  
February 16, 1989

*=* NOTICE OF CANCELLED MEETING

*=* OVERSIGHT COMMITTEE

*=*  
NOTICE IS HEREBY given that the Oversight Committee meeting for  
Thursday, February 23, 1989, at 2:00 p.m. has been cancelled.

*Mary Anne Bullock*  
John L. Taylor *for*

Clerk of the Board

OVERSIGHT COMMITTEE  
BOARD OF SUPERVISORS  
235 CITY HALL  
SAN FRANCISCO, CA 94102

IMPORTANT  
MEETING NOTICE



SF  
BOARD of SUPERVISORS  
=



City Hall  
San Francisco 94102  
554-5184

March 16, 1989

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MAR 17 1989

SAN FRANCISCO  
PUBLIC LIBRARY

≡ NOTICE OF CANCELLED MEETING

≡ OVERSIGHT COMMITTEE

NOTICE IS HEREBY given that the Oversight Committee meeting for  
Thursday, March 23, 1989, at 2:00 p.m. has been cancelled.

≡  
Handwritten signature of John L. Taylor.  
John L. Taylor

Clerk of the Board

OVERSIGHT COMMITTEE  
BOARD OF SUPERVISORS  
235 CITY HALL  
SAN FRANCISCO, CA 94102

IMPORTANT  
MEETING NOTICE

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BOARD of SUPERVISORS



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April 19, 1989

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APR 21 1989

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APR 24 1989

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PUBLIC LIBRARY

NOTICE OF CANCELLED MEETING

OVERSIGHT COMMITTEE

NOTICE IS HEREBY given that the Oversight Committee meeting for  
Thursday, April 27, 1989, at 2:00 p.m. has been cancelled.

*John L. Taylor*  
John L. Taylor  
Clerk of the Board

OVERSIGHT COMMITTEE  
BOARD OF SUPERVISORS  
235 CITY HALL  
SAN FRANCISCO, CA 94102

IMPORTANT  
MEETING NOTICE

BOARD of SUPERVISORS



City Hall  
San Francisco 94102  
554-5184

May 18, 1989

DOCUMENTS DEPT.

MAY 22 1989

SAN FRANCISCO  
PUBLIC LIBRARY

NOTICE OF RESCHEDULED MEETING

OVERSIGHT COMMITTEE

NOTICE IS HEREBY given that the regularly scheduled meeting of the Oversight Committee for Thursday, May 25, 1989, has been rescheduled to Friday, June 2, 1989, at 2:00 p.m.

*Mary Anne Bulen*  
Mary Anne Bulen

Acting Clerk of the Board

OVERSIGHT COMMITTEE  
BOARD OF SUPERVISORS  
235 CITY HALL  
SAN FRANCISCO, CA 94102

IMPORTANT  
MEETING NOTICE

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6/2/89

*Actions  
Taken*

C A L E N D A R  
RESCHEDULED MEETING OF  
O V E R S I G H T C O M M I T T E E  
B O A R D O F S U P E R V I S O R S  
CITY AND COUNTY OF SAN FRANCISCO

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JUN 6 1989  
SAN FRANCISCO  
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FRIDAY, JUNE 2, 1989 - 2:00 P.M.

ROOM 228, CITY HALL

PRESENT: SUPERVISORS HONGISTO, NELDER

ABSENT: SUPERVISOR KENNEDY

CLERK: PATRICIA J. ENG

1. File 251-88-2. Hearing to consider Controller's report of San Francisco General Hospital Payroll Control and Practices Audit. (Supervisor Hongisto)

ACTION: HEARING HELD. CONTINUED TO CALL OF THE CHAIR.

2. File 167-89-3. Hearing to consider Controller's audit of San Francisco General Hospital's Department of Food and Nutritional Services Operational Audit. (Supervisor Hongisto)

ACTION: HEARING HELD. CONTINUED TO CALL OF THE CHAIR.

3. File 115-89-3. Hearing to consider whether or not the Planning Code is in need of revision, how the code should be revised, how the revision work should be conducted, and ways in which members of the public can provide on-going input into the process. (Supervisor Hongisto)

ACTION: CONTINUED TO CALL OF THE CHAIR.

4. File 167-89-2. Hearing to consider Controller's audit of the San Francisco Market Corporation and Produce Market Association and to consider the City's relationship with these two organizations. (Supervisor Hongisto)

ACTION: HEARING HELD. FILED.





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# 2  
6/16/89

*Actions Taken*

**CALENDAR**  
**SPECIAL MEETING OF**  
**OVERSIGHT COMMITTEE**  
**BOARD OF SUPERVISORS**  
**CITY AND COUNTY OF SAN FRANCISCO**

DOCUMENTS DEPT.

JUN 20 1989

SAN FRANCISCO  
PUBLIC LIBRARY

FRIDAY, JUNE 16, 1989 - 10:00 A.M.

LEGISLATIVE CHAMBER  
CITY HALL

MEMBERS: SUPERVISORS HONGISTO, KENNEDY

ABSENT: SUPERVISOR NELDER

CLERK: PATRICIA J. ENG

1. File 167-89-1. Hearing to consider the Controller's Office audit on the Mayor's Office of Housing, Non-Profit Performing Arts Loan Program. (Supervisor Kennedy)

ACTION: HEARING HELD. FILED.

2. File 251-88-3. Hearing to consider Controller's audit of the Senior Escort Service and the Department's response. (Supervisor Hongisto)

ACTION: HEARING HELD. FILED.

3. File 251-88-4. Hearing to consider how Municipal Railway proposes to comply with the recommendations of the Controller's Office in its report on the management review of the contract administration function within the Municipal Railway. (Supervisor Kennedy)

ACTION: HEARING HELD. CONTINUED TO CALL OF THE CHAIR.



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/22/89

CITY AND COUNTY



Public Library, Documents  
Dept. ATTN: Jerry Roth

OF SAN FRANCISCO

## BOARD OF SUPERVISORS

BUDGET ANALYST *Recommendation*

1390 MARKET STREET, SUITE 1025

SAN FRANCISCO, CALIFORNIA 94102 • TELEPHONE (415) 554-7642

June 20, 1989

TO: Oversight Committee

FROM: Budget Analyst

SUBJECT: June 22, 1989 Oversight Committee Meeting

DOCUMENTS DEPT.

JUN 30 1989

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PUBLIC LIBRARY

### Item 1 - File 204-89-1

1. This item is a hearing to consider the lease/purchase agreement for equipment in the proposed 1989-90 Fire Department budget.

2. The 1988-89 Fire Department budget included funding for the lease/purchase of four Triple Combination Pumpers (engines) and two Aerial Ladder Trucks (trucks). The proposed 1989-90 budget includes funding for an additional four engines and two trucks. According to Chief Lynch, the 1988-89 lease/purchase funding is being revised to obtain three engines and four trucks and the 1989-90 will be revised to obtain five engines and no trucks.

3. Chief Lynch reports that the bidding process to obtain the 1988-89 order of three engines and four trucks has not been completed by the Purchaser's Office. After a vendor in this bidding process has been selected, a separate bidding process will be used to obtain the lease/purchase financing arrangements. The budgeted funding is for the ten percent down payment made at the time the vendor is selected. The ninety percent balance is the subject of the lease/purchase arrangement which will be paid over a seven to eight year period.

### Comments

1. Two engines funded in 1987-88 were just received but cannot be put into service until outfitting is completed. Bidding for the outfitting is proceeding and the engines should be outfitted within four to six weeks.

2. One truck funded in 1987-88 was ordered about a year ago and is expected to arrive shortly.



Item 2 - File 204-89-2

1. This item is a hearing to consider safety hazards to Firefighters and the public resulting from mechanical failures of equipment and vehicles operated by the San Francisco Fire Department and proposals to reduce the staffing on engine companies and rescue squads.

2. Chief Lynch reports that the water tanks on some Triple Combination Pumpers (engines) had to be relocated on the vehicles to improve the weight distribution. Additional springs also had to be installed on the engines to help overcome the weight distribution problems. Weight distribution on engines became a problem when engines designed for general use were purchased for use on San Francisco's hills.

3. Aerial Ladder Trucks (trucks) have had problems with the hydraulic mechanisms that raise and lower the main, automatic ladder on the trucks. Chief Lynch reports that currently two of the Department's eighteen trucks have nonfunctioning hydraulic aerial ladders. The Fire Department has begun a testing program whereby two trucks will be tested each week and any repairs needed will be performed immediately. Chief Lynch estimates that all eighteen trucks will have been tested by August, 1989.

4. The Mayor's proposed 1989-90 budget for the Fire Department includes a reduction in the staffing of Aerial Ladder Trucks by one Firefighter from a staff of one Officer and five Firefighters per truck to one Officer and four Firefighters per truck. Currently, one truck already has the reduced staffing and the proposed 1989-90 budget would reduce the staffing on fifteen more trucks, leaving the two trucks with the nonfunctioning aerial ladders at the present staffing level. When the two nonfunctioning trucks have been repaired, the staffing on them will also be reduced. Layoffs will not be necessary to effect the proposed staff reduction. The proposed reduction will allow reassigning the fifth Firefighter from each truck to other duties that currently must be accomplished by Firefighters working overtime (Extended Work Week).

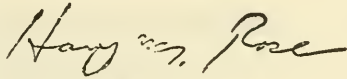
Comments

1. There are no proposals at present to reduce staffing on either engines or on rescue squads.



Memo to Oversight Committee  
June 22, 1989 Oversight Committee Meeting

2. The attached letter from the San Francisco Fire Fighters Local 798 presents the unions concerns on these matters.

A handwritten signature in dark ink, appearing to read "Harvey M. Rose". The signature is fluid and cursive, with the first name "Harvey" and last name "Rose" being the most prominent parts.

Harvey M. Rose

cc: Supervisor Ward  
Supervisor Hallinan  
Supervisor Nelder  
President Britt  
Supervisor Alioto  
Supervisor Gonzalez  
Supervisor Hongisto  
Supervisor Kennedy  
Supervisor Hsieh  
Supervisor Maher  
President Walker  
Clerk of the Board  
Chief Administrative Officer  
Controller  
Carol Wilkins  
Stacy Becker  
Ted Lakey





JOHN P. O'SHEA  
MILFORD I. PATSEL  
ANTHONY G. SACCO  
GERALD R. SULLIVAN  
JAMES A. SULLIVAN

JAMES T. FERGUSON  
PRESIDENT

JOSEPH D. DRISCOLL  
VICE PRESIDENT

JAMES M. AHERN  
SECRETARY

TIMOTHY F. O'BRIEN  
TREASURER



## SAN FRANCISCO FIRE FIGHTERS Local 798

AFFILIATED WITH  
INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS, AFL-CIO  
1139 MISSION STREET • PHONE 621-7103  
SAN FRANCISCO, CA 94103

May 19, 1989

Supervisor Wendy Nelder, Chair  
Oversight Committee  
Board of Supervisors  
235 City Hall  
San Francisco, CA 94102

Re: File 204-89-2

Dear Supervisor Nelder:

Attached is a fact sheet on testing results for safety/mechanical failures on aerial ladder trucks. I will be present at the Oversight Committee meeting on June 22 to explain the data, since it is rather lengthy and complex to put in written form.

Your calendar also mentions engine and rescue squad reductions, which we have not heard of before. They Mayor's office has proposed reducing truck staffing, which we are opposed to. The reduction proposed eliminating one person from each truck (24 hrs/day, 7 days/wk, 365/yr.) would amount to 76 jobs eliminated. For each position it takes a figure of 4.2x the position to fill it full time. It is a safety issue with Local 798; fire fighter safety and citizens' safety. They are reducing fire protection and putting both citizens and fire fighters at risk for property loss and fire safety.

We have previously sent you the summary of changes in authorized on-duty staffing since 1955 and also the deployment of fire fighting resources, i.e., companies closed, disbanded, relocated, or consolidated.

It should be pointed out from our last year's Annual Report that fire suppression experienced "a 17% increase in the number of responses. Although greater alarms increased by 27%, the total number of actual fires remained fairly constant. However, there was a dramatic increase in the number of medical emergency responses."

And now, the Mayor's office is proposing reducing fire protection and emergency services.

Sincerely,

SAN FRANCISCO FIRE FIGHTERS LOCAL 798

*James T. Ferguson*

JAMES T. FERGUSON,  
President

JTF/cc  
ope-3-afl-cio(221)

CC: Supervisors Hongisto and Kennedy



FACTS ON SAN FRANCISCO FIRE DEPARTMENT  
SAFETY TESTING/AERIAL TRUCKSTRUCKS (25) - as follows:PASSED - 9

Truck # 3 (M)	#672	1976	Seagrave	13 years	
5 (M)	675	79	Am LaFrance	10	
9	674	79	Seagrave	10	
15	628	73	"	16	
16 (M)	625	78	Am LaFrance	11	
1	602	86	Spartan SPI	3	(In Oakdale being modified)
7	605	88	" LTI	1	
11	604	88	" LTI	1	
14	603	86	" SPI	3	

FAILED - 8

7 relief apparatus and 1 front line. Cost to repair is anywhere from \$28,000 to \$30,000.

	#630	1974	Am LaFrance	15 years
	658	60	"	29
	660	60	"	29
(Trk. #18)	661	61	Seagrave	28
	662	62	Am LaFrance	27
	666	66	"	23
	667	67	"	22
	668	68	"	21

June 1988 - 5 were tested; 3 failed. Truck 5 (M) and Truck 8 snorkel pass

Oct. 1988 - 7 were tested; 5 failed. Truck 3 (M) and Truck 16 (M) okay with repairs and modification.

TO BE PASSED OR TESTED - 8

Truck # 2	#671	1975	Am LaFrance	14 years
1	629	73	"	16
6	669	72	Seagrave	17
10	626	73	"	16
12	676	83	"	6
17	673	78	"	11
19	670	72	Am LaFrance	17

Truck #8 - #627 1973 Seagrave is in Shop being repaired - will pass

When being tested and repaired, it takes anywhere from 60 to 90 days - usually 90 days shop time.

Next week (FY 88-89) 4 aeriaks (turcks) and 3 pumpers (engines) to be ordered, with delivery 6-7 months/Feb. 90.

Next fiscal year (89-90) no aeriaks (trucks and 5 pumpers (engines)

Under term purchase agreement (testing) for 14 tests, it is believed half will fail

These are lease-purchase options. More expensive, but gives us the opportunity to acquire more apparatus at one time.

June '88 Tr (5, 18, Snorkel) In Service - (660, 630) Relief  
Oct. '88 Tr (3, 16) In Service - (666, 668, 667, 658, 662) Relief



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6/22/89

*Activities Taken*

**CALENDAR**  
**MEETING OF**  
**OVERSIGHT COMMITTEE**  
**BOARD OF SUPERVISORS**  
**CITY AND COUNTY OF SAN FRANCISCO**

DOCUMENTS DEPT.

JUN 26 1989

SAN FRANCISCO  
PUBLIC LIBRARY

THURSDAY, JUNE 22, 1989 - 2:00 P.M.

LEGISLATIVE CHAMBER  
2ND FLOOR, CITY HALL

PRESENT: SUPERVISORS HONGISTO, NELDER

ABSENT: SUPERVISOR KENNEDY

CLERK: PATRICIA J. ENG

1. File 204-89-1. Hearing to consider proposed 1989-90 fiscal year lease/purchase agreement for equipment for the San Francisco Fire Department. (Supervisor Nelder)

ACTION: HEARING HELD. FILED.

2. File 204-89-2. Hearing to consider safety hazards for firefighters and public caused by mechanical failures of equipment and vehicles operated by the San Francisco Fire Department and proposals to reduce staffing on engine companies and rescue squads. (Supervisor Nelder)

ACTION: HEARING HELD. FILED.



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7/11/89

C A L E N D A R  
SPECIAL MEETING OF  
OVERSIGHT COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

DOCUMENTS DEPT.

JUL 7 1989

SAN FRANCISCO  
PUBLIC LIBRARY

TUESDAY, JULY 11, 1989 - 10:00 A.M.

LEGISLATIVE CHAMBER,  
SECOND FLOOR, CITY HALL

MEMBERS: SUPERVISORS HONGISTO, NELDER, KENNEDY

CLERK: PATRICIA J. ENG

1. File 251-88-2. Hearing to consider Controller's report of San Francisco General Hospital Payroll Control and Practices Audit. (Supervisor Hongisto)

ACTION:

2. File 167-89-3. Hearing to consider Controller's audit of San Francisco General Hospital's Department of Food and Nutritional Services Operational Audit. (Supervisor Hongisto)

ACTION:

3. File 251-88-4. Hearing to consider how Municipal Railway proposes to comply with the recommendations of the Controller's Office in its report on the management review of the contract administration function within the Municipal Railway. (Supervisor Kennedy)

ACTION:

OVERSIGHT COMMITTEE  
BOARD OF SUPERVISORS  
235 CITY HALL  
SAN FRANCISCO, CA 94102

IMPORTANT  
HEARING NOTICE

osgl 26  
City Librarian  
Public Library  
Civic Center

*DW*



SAN FRANCISCO BOARD OF SUPERVISORS  
OVERSIGHT COMMITTEE

July 11, 1989

The Minutes of this meeting are not available.



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CITY AND COUNTY



*Legislative Documents Section*  
OF SAN FRANCISCO

## BOARD OF SUPERVISORS

*Recommendations*  
BUDGET ANALYST

1390 MARKET STREET, SUITE 1025

SAN FRANCISCO, CALIFORNIA 94102 • TELEPHONE (415) 554-7642

July 24, 1989

DOCUMENTS DEPT.

JUL 25 1989

SAN FRANCISCO  
PUBLIC LIBRARY

TO: Oversight Committee

FROM: Budget Analyst

SUBJECT: July 27, 1989 Oversight Committee Meeting.

### Item 2 - File 115-89-3

1. This is a hearing to consider whether the Planning Code is in need of revision, how the Code should be revised, how the revision work should be conducted, and ways in which members of the public can provide input into the process.

2. The Budget Analyst conducted a management audit of the Planning Department and issued a report to the Board of Supervisors on December 19, 1988. Section 2.2 of that report is on the Planning Code. Our general finding with respect to the Planning Code, as contained in our prior management audit report, is as follows:

The City's Planning Code is a comprehensive and detailed set of rules for governing land uses in the City. However, due to its complex organization, inadequate indexing, insufficient definition of terms, extensive use of legal terms and phrases, and the lack of an accurate zoning map, the Planning Code is not easily understood by the general public nor by the Department's own Planning staff. By revising, editing, and updating the document, the City's Planning Code would become much more useful and readily understood.



The recommendations contained in the Budget Analyst's management audit report, with respect to the Planning Code, are as follows:

**Audit Recommendations of the Budget Analyst Pertaining to the  
City's Planning Code**

We recommend that the Department of City Planning develop and the City Planning Commission adopt:

- A Planning Code that incorporates the following:
  - A well-thought-out structure wherein like requirements are grouped in common sections.
  - The use of simple language wherever possible.
  - A comprehensive definition section.
  - An expanded index.
  - Increased use of diagrams and charts to make the Code more understandable.
  - Current and accurate zoning maps.
  - A format and numbering system that facilitates locating referenced information.
  - Elimination of obsolete requirements.
  - Regulations that reflect community needs, especially with respect to height and bulk limits and parking space requirements.

We recommend that the Director of Planning:

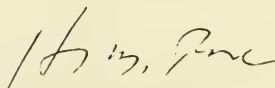
- Implement a system for processing Planning Code changes proposed by the public.
- Consider assigning responsibility for authorship of the Planning Code to the Implementation Division.
- Insure that Zoning Bulletins on issues of interest to the public are published and disseminated.
- Direct the development and distribution of a listing of relevant Zoning Planning Code requirements by specific zoning districts.

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**



- Implement a process for formally assessing and presenting to the Planning Commission any additional staffing that might be needed as a result of proposed amendments to the Planning Code.

The Department of City Planning submitted a two-page response to the Budget Analyst's finding on the Planning Code. A copy of that response is attached.



Harvey M. Rose

cc: Supervisor Hongisto  
Supervisor Nelder  
Supervisor Kennedy  
President Britt  
Supervisor Alioto  
Supervisor Gonzalez  
Supervisor Hallinan  
Supervisor Hsieh  
Supervisor Maher  
Supervisor Walker  
Supervisor Ward  
Clerk of the Board  
Chief Administrative Officer  
Controller  
Carol Wilkins  
Stacy Becker  
Ted Lakey





## SECTION 2.2: THE PLANNING CODE

THE DEPARTMENT AGREES THE CITY PLANNING CODE SHOULD BE RE-WRITTEN TO IMPROVE CLARITY AND ORGANIZATION. WE EXPLICITLY DISAGREE THAT STAFF CAN BE SHIFTED FROM PLANNING FUNCTIONS TO COMPLETE THE TASKS OUTLINED IN THIS SECTION. ONLY 19 STAFF ARE ASSIGNED TO PLANNING ACTIVITIES NOW; ONE LESS THAN RECOMMENDED BY THE BUDGET ANALYST. ALL AVAILABLE STAFF IN THE IMPLEMENTATION DIVISION IS ASSIGNED TO PERMIT PROCESSING.

Page 23 the Analyst's report states ..."The Zoning Administrator himself has stated that the Planning Code needs to be completely edited and rewritten so as to be more usable by staff and the public." Every member of this Department would support this project.

In recent years because of the demand to revise existing provisions, much of the code has been changed and expanded. It is now a two volume document and over 400 pages in length. The code is organizationally complex and without appropriate indexes.

The Budget Analyst persists in the idea that staff transferred \* from the Plans and Programs Division can be assigned to re-write the code. We need to repeat again that all available staff has already been assigned to permit processing.

The Budget Analyst did not review the operation, workload and staffing of the Implementation Division and, therefore, has no basis for making this recommendation. The fact is the Implementation Division is intolerably short of staff to do processing work and does not have staff to draft code revisions, as recommended by the Budget Analyst. Assigning the Plans and Programs Division to draft code changes is a carefully thought out management decision. Rewriting the City Planning Code is a major undertaking, requiring special skills and experience. It is a project the Department had hoped to start at least two years ago. In recent discussions with potential consultants, rewriting the Code is estimated to cost over \$100,000. It seems remote at this time that high priority can be given to accomplishing this work with city funds.

The Department's current direction is to pursue private funds for the project. It may be possible to enlist the financial support of interested parties, including law firms, members of the American Institute of Architects, and others.

---

\*The Budget Analyst's report recommends that the Director of Planning "consider assigning responsibility for authorship of the Planning Code to the Implementation Division" and does not recommend transferring staff to perform these functions.



The importance of rewriting the Code should be a matter for further discussion during the forthcoming budget process with the Commission, Mayor and Board of Supervisors.

Other Responses to the Budget Analyst's Conclusions

1. The Department acknowledges the need to update the Zoning Map. The Zoning Map is current through 1978, and a staff member has been assigned by the Zoning Administrator to research all zoning map changes since then. This essential information will be given to the Department's Graphics Section in order to publish an up to date Zoning Map early next year.
2. Major changes to the Planning Code initiated by the Department are included in the annual work program and appropriate staff assigned. Planning Code changes initiated by the Board of Supervisors pose a different administrative issue. The Department wishes to provide service to Board members and therefore attempts to adjust its work program to accommodate Board requests. We would be pleased to work with the Budget Analyst's office to inform the Board of costs and staffing requirements involved in code revision requests.
3. We certainly do not disagree that zoning summaries by district and periodic zoning bulletins would aid in public understanding of the Code. These special publications, which have been made available in the past on a periodic basis, could be issued more frequently if resources can be found to create an expanded public information section proposed by the Department.
4. The Budget Analyst refers to the Neighborhood Commercial Zoning Study as "...a good example of how the implications of new legislation should be explained to staff..." (page 26) His report calls for reassigning Planning Code revisions to the Implementation Division, but fails to note that the award-winning Neighborhood Commercial Zoning Study was in fact authored by the Plans and Programs Division. Presumably, if the Department follows this model there would be no need to transfer code drafting functions to the Implementation Division, as recommended by the Budget Analyst.



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7/27/89

*Actions Taken*  
CALENDAR

DOCUMENTS DEPT.  
JUL 27 1989  
SAN FRANCISCO  
PUBLIC LIBRARY

MEETING OF  
OVERSIGHT COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

THURSDAY, JULY 27, 1989 - 2:00 P.M. ROOM 228, CITY HALL

PRESENT: SUPERVISORS HONGISTO, KENNEDY

ABSENT: SUPERVISOR NELDER

CLERK: PATRICIA J. ENG

1. File 39-89-1. Hearing to consider the 1988/89 Civil Grand Jury interim report calling for a comprehensive audit of the Public Defender's Office. (Supervisor Kennedy, Hongisto)

ACTION: HEARING HELD. FILED.

2. File 115-89-3. Hearing to consider whether or not the Planning Code is in need of revision, how the code should be revised, how the revision work should be conducted, and ways in which members of the public can provide on-going input into the process. (Supervisor Hongisto)

(Continued from 6/2/89)

ACTION: HEARING HELD. CONTINUED TO 8/24/89.



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CITY AND COUNTY



Public Library, Documents Dept.  
ATTN: Harry Roth  
OF SAN FRANCISCO

## BOARD OF SUPERVISORS

BUDGET ANALYST *Recommendations*

1390 MARKET STREET, SUITE 1025

SAN FRANCISCO, CALIFORNIA 94102 • TELEPHONE (415) 554-7642

August 22, 1989

DOCUMENTS DEPT.

AUG 28 1989

SAN FRANCISCO  
PUBLIC LIBRARY

TO: Oversight Committee

FROM: Budget Analyst

SUBJECT: August 24, 1989 Oversight Committee Meeting.

### Item 2 - File 115-89-3

**Note:** This item was continued by the Oversight Committee at its meeting of July 27, 1989.

1. This is a hearing to consider whether the Planning Code is in need of revision, how the Code should be revised, how the revision work should be conducted, and ways in which members of the public can provide input into the process.
2. The Budget Analyst conducted a management audit of the Planning Department and issued a report to the Board of Supervisors on December 19, 1988. Section 2.2 of that report is on the Planning Code. Our general finding with respect to the Planning Code, as contained in our prior management audit report, is as follows:

The City's Planning Code is a comprehensive and detailed set of rules for governing land uses in the City. However, due to its complex organization, inadequate indexing, insufficient definition of terms, extensive use of legal terms and phrases, and the lack of an accurate zoning map, the Planning Code is not easily understood by the general public nor by the Department's own Planning staff. By revising, editing, and updating the document, the City's Planning Code would become much more useful and readily understood.





The recommendations contained in the Budget Analyst's management audit report, with respect to the Planning Code, are as follows:

**Audit Recommendations of the Budget Analyst Pertaining to the  
City's Planning Code**

We recommend that the Department of City Planning develop and the City Planning Commission adopt:

- A Planning Code that incorporates the following:
  - A well-thought-out structure wherein like requirements are grouped in common sections.
  - The use of simple language wherever possible.
  - A comprehensive definition section.
  - An expanded index.
  - Increased use of diagrams and charts to make the Code more understandable.
  - Current and accurate zoning maps.
  - A format and numbering system that facilitates locating referenced information.
  - Elimination of obsolete requirements.
  - Regulations that reflect community needs, especially with respect to height and bulk limits and parking space requirements.

We recommend that the Director of Planning:

- Implement a system for processing Planning Code changes proposed by the public.
- Consider assigning responsibility for authorship of the Planning Code to the Implementation Division.
- Insure that Zoning Bulletins on issues of interest to the public are published and disseminated.
- Direct the development and distribution of a listing of relevant Zoning Planning Code requirements by specific zoning districts.

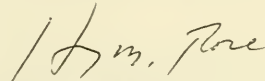
**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**



Memo to Oversight Committee  
August 22, 1989 Oversight Committee Meeting

- Implement a process for formally assessing and presenting to the Planning Commission any additional staffing that might be needed as a result of proposed amendments to the Planning Code.

The Department of City Planning submitted a two-page response to the Budget Analyst's finding on the Planning Code. A copy of that response is attached.



Harvey M. Rose

cc: Supervisor Hongisto  
Supervisor Nelder  
Supervisor Kennedy  
President Britt  
Supervisor Alioto  
Supervisor Gonzalez  
Supervisor Hallinan  
Supervisor Hsieh  
Supervisor Maher  
Supervisor Walker  
Supervisor Ward  
Clerk of the Board  
Chief Administrative Officer  
Controller  
Carol Wilkins  
Stacy Becker  
Ted Lakey

BOARD OF SUPERVISORS  
BUDGET ANALYST



## SECTION 2.2: THE PLANNING CODE

THE DEPARTMENT AGREES THE CITY PLANNING CODE SHOULD BE RE-WRITTEN TO IMPROVE CLARITY AND ORGANIZATION. WE EXPLICITLY DISAGREE THAT STAFF CAN BE SHIFTED FROM PLANNING FUNCTIONS TO COMPLETE THE TASKS OUTLINED IN THIS SECTION. ONLY 19 STAFF ARE ASSIGNED TO PLANNING ACTIVITIES NOW; ONE LESS THAN RECOMMENDED BY THE BUDGET ANALYST. ALL AVAILABLE STAFF IN THE IMPLEMENTATION DIVISION IS ASSIGNED TO PERMIT PROCESSING.

Page 23 the Analyst's report states ... "The Zoning Administrator himself has stated that the Planning Code needs to be completely edited and rewritten so as to be more usable by staff and the public." Every member of this Department would support this project.

In recent years because of the demand to revise existing provisions, much of the code has been changed and expanded. It is now a two volume document and over 400 pages in length. The code is organizationally complex and without appropriate indexes.

The Budget Analyst persists in the idea that staff transferred \* from the Plans and Programs Division can be assigned to re-write the code. We need to repeat again that all available staff has already been assigned to permit processing.

The Budget Analyst did not review the operation, workload and staffing of the Implementation Division and, therefore, has no basis for making this recommendation. The fact is the Implementation Division is intolerably short of staff to do processing work and does not have staff to draft code revisions, as recommended by the Budget Analyst. Assigning the Plans and Programs Division to draft code changes is a carefully thought out management decision. Rewriting the City Planning Code is a major undertaking, requiring special skills and experience. It is a project the Department had hoped to start at least two years ago. In recent discussions with potential consultants, rewriting the Code is estimated to cost over \$100,000. It seems remote at this time that high priority can be given to accomplishing this work with city funds.

The Department's current direction is to pursue private funds for the project. It may be possible to enlist the financial support of interested parties, including law firms, members of the American Institute of Architects, and others.

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\*The Budget Analyst's report recommends that the Director of Planning "consider assigning responsibility for authorship of the Planning Code to the Implementation Division" and does not recommend transferring staff to perform these functions.



The importance of rewriting the Code should be a matter for further discussion during the forthcoming budget process with the Commission, Mayor and Board of Supervisors.

Other Responses to the Budget Analyst's Conclusions

1. The Department acknowledges the need to update the Zoning Map. The Zoning Map is current through 1978, and a staff member has been assigned by the Zoning Administrator to research all zoning map changes since then. This essential information will be given to the Department's Graphics Section in order to publish an up to date Zoning Map early next year.
2. Major changes to the Planning Code initiated by the Department are included in the annual work program and appropriate staff assigned. Planning Code changes initiated by the Board of Supervisors pose a different administrative issue. The Department wishes to provide service to Board members and therefore attempts to adjust its work program to accommodate Board requests. We would be pleased to work with the Budget Analyst's office to inform the Board of costs and staffing requirements involved in code revision requests.
3. We certainly do not disagree that zoning summaries by district and periodic zoning bulletins would aid in public understanding of the Code. These special publications, which have been made available in the past on a periodic basis, could be issued more frequently if resources can be found to create an expanded public information section proposed by the Department.
4. The Budget Analyst refers to the Neighborhood Commercial Zoning Study as ... "a good example of how the implications of new legislation should be explained to staff.." (page 26) His report calls for reassigning Planning Code revisions to the Implementation Division, but fails to note that the award-winning Neighborhood Commercial Zoning Study was in fact authored by the Plans and Programs Division. Presumably, if the Department follows this model there would be no need to transfer code drafting functions to the Implementation Division, as recommended by the Budget Analyst.





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*Active Taken*

C A L E N D A R  
MEETING OF  
OVERSIGHT COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

DOCUMENTS DEPT.

AUG 28 1989

SAN FRANCISCO  
PUBLIC LIBRARY

THURSDAY, AUGUST 24, 1989 - 2:00 P.M. ROOM 228, CITY HALL

PRESENT: SUPERVISORS NELDER, KENNEDY

ABSENT: SUPERVISOR HONGISTO

CLERK: PATRICIA J. ENG

1. File 107-89-4. Hearing to consider San Francisco Greater Avenues to Independence Plan (GAIN) program administered by the Department of Social Services. (Supervisor Kennedy)

ACTION: HEARING HELD. CONTINUED TO CALL OF THE CHAIR.

2. File 115-89-3. Hearing to consider whether or not the Planning Code is in need of revision, how the code should be revised, how the revision work should be conducted, and ways in which members of the public can provide on-going input into the process. (Supervisor Hongisto)

(Continued from 7/27/89)

ACTION: HEARING HELD. CONTINUED TO CALL OF THE CHAIR.

3. File 193-89-8. Hearing to consider standards, procedures and staff requirements needed to keep the San Francisco Zoo clean and its impact on health of zoo animals. (Supervisor Nelder)

ACTION: HEARING HELD. CONTINUED TO RECESSED MEETING ON THURSDAY, AUGUST 31, 1989, AT 2:00 P.M. IN THE LEGISLATIVE CHAMBER.



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8/31/89

C A L E N D A R  
RECESSED MEETING OF  
OVERSIGHT COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

DOCUMENTS DEPT.

AUG 30 1989

SAN FRANCISCO  
PUBLIC LIBRARY

THURSDAY, AUGUST 31, 1989 - 2:00 P.M.

LEGISLATIVE CHAMBER,  
SECOND FLOOR, CITY HALL

MEMBERS: SUPERVISORS HONGISTO, NELDER, KENNEDY

CLERK:

1. File 193-89-8. Hearing to consider standards, procedures and staff requirements needed to keep the San Francisco Zoo clean and its impact on health of zoo animals.  
(Supervisor Nelder)

(Continued from 8/24/89)

ACTION:



SAN FRANCISCO BOARD OF SUPERVISORS  
OVERSIGHT COMMITTEE

August 31, 1989

The Minutes of this meeting are not available.



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DOCUMENTS DEPT.

SEP 28 1989

SAN FRANCISCO  
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C A L E N D A R  
RESCHEDULED MEETING OF  
OVERSIGHT COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

TUESDAY, OCTOBER 3, 1989 - 2:00 P.M. ROOM 228, CITY HALL

MEMBERS: SUPERVISORS HONGISTO, NELDER, KENNEDY

CLERK: PATRICIA J. ENG

1. File 39-89-3. Hearing to consider the 1988-89 Civil Grand Jury Report. (Grand Jury)

ACTION:

IMPORTANT  
MEETING NOTICE

OVERSIGHT COMMITTEE  
BOARD OF SUPERVISORS  
235 CITY HALL  
SAN FRANCISCO, CA 94102

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Public Library (2)  
Governmental Documents



SAN FRANCISCO BOARD OF SUPERVISORS  
OVERSIGHT COMMITTEE

October 3, 1989

This meeting was rescheduled to October 12, 1989.



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C A L E N D A R  
SPECIAL MEETING OF  
OVERSIGHT COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

DOCUMENTS DEPT.

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THURSDAY, OCTOBER 12, 1989 - 2:00 P.M.

LEGISLATIVE CHAMBER,  
SECOND FLOOR, CITY HALL

PRESENT: SUPERVISORS HONGISTO, NELDER, KENNEDY

ABSENT: SUPERVISOR NELDER, Item No. 2

CLERK: PATRICIA J. ENG

1. File 39-89-3. Hearing to consider the 1988-89 Civil Grand Jury Report. (Grand Jury)

ACTION: HEARING HELD. CONTINUED TO CALL OF THE CHAIR.

2. File 39-89-4. [Grand Jury Recommendations] Motion directing the Clerk of the Board of Supervisors to submit comments on the recommendations of the 1988-89 Civil Grand Jury to the Presiding Judge of the Superior Court who empaneled that Civil Grand Jury. (Supervisor Hongisto)

ACTION: RECOMMENDED.



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10/26/89

*Actions Taken*

**CALENDAR**  
**MEETING OF**  
**OVERSIGHT COMMITTEE**  
**BOARD OF SUPERVISORS**  
**CITY AND COUNTY OF SAN FRANCISCO**

DOCUMENTS DEPT.

NOV 1 1989

SAN FRANCISCO  
PUBLIC FILED

THURSDAY, OCTOBER 26, 1989 - 2:00 P.M.

ROOM 228, CITY HALL

PRESENT: SUPERVISORS HONGISTO, KENNEDY

ABSENT: SUPERVISOR NELDER

CLERK: PATRICIA J. ENG

1. File 172-89-7. Hearing to consider process the City uses on sale of tax-delinquent occupied property. (Supervisor Hongisto)

ACTION: HEARING HELD. FILED.



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C A L E N D A R  
SPECIAL MEETING OF  
OVERSIGHT COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

NOV 22 1989

WEDNESDAY, NOVEMBER 1, 1989 - 2:00 P.M.

LEGISLATIVE CHAMBER,  
SECOND FLOOR, CITY HALL

PRESENT: SUPERVISORS HONGISTO, KENNEDY

ABSENT: SUPERVISOR NELDER

CLERK: PATRICIA J. ENG

1. File 270-89-10. Hearing to consider and assess the role of the Sheriff's Department during the earthquake emergency.  
(Supervisor Hongisto)

ACTION: HEARING HELD. RESOLUTION PREPARED IN AND REPORTED OUT OF COMMITTEE ENTITLED: "[Commendation] RESOLUTION COMMENDING SHERIFF MICHAEL HENNESSEY AND THE STAFF OF THE SHERIFF'S DEPARTMENT FOR THEIR DEDICATION TO DUTY DURING THE STATE OF EMERGENCY FOLLOWING THE EARTHQUAKE ON OCTOBER 17, 1989." RECOMMENDED.





*SF*  
BOARD of SUPERVISORS



City Hall  
San Francisco 94102  
554-5184

*SF*  
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*# 1*  
*11/23/89*  
*Cancelled*  
November 14, 1989

NOV 27 1989

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PUBLIC LIBRARY

## NOTICE OF CANCELLED MEETING

### OVERSIGHT COMMITTEE

NOTICE IS HEREBY given that due to the Thanksgiving Holiday,  
the Oversight Committee meeting for Thursday, November 23,  
1989, at 2:00 p.m. has been cancelled.

*John L. Taylor*  
John L. Taylor

Clerk of the Board

IMPORTANT  
HEARING NOTICE

OVERSIGHT COMMITTEE  
BOARD OF SUPERVISORS  
235 CITY HALL  
SAN FRANCISCO, CA 94102

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Governmental Documents

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Taker

CALENDAR  
SPECIAL MEETING OF  
OVERSIGHT COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

DOCUMENTS DEPT.

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SAN FRANCISCO  
CALIFORNIA

WEDNESDAY, DECEMBER 13, 1989 - 2:00 P.M. LEGISLATIVE CHAMBER,  
SECOND FLOOR, CITY HALL

MEMBERS: SUPERVISORS HONGISTO, NELDER, KENNEDY

ABSENT: SUPERVISOR NELDER

CLERK: PATRICIA J. ENG

1. File 39-89-5. Hearing to consider the 1989-90 Civil Grand Jury's Final Report on the Voter Information Pamphlet. (Grand Jury)

ACTION: HEARING HELD. MOTION PREPARED IN AND REPORTED OUT OF COMMITTEE ENTITLED: "[Grand Jury Recommendation] DIRECTING THE CLERK OF THE BOARD OF SUPERVISORS TO SUBMIT COMMENTS ON THE RECOMMENDATIONS OF THE JURY 1989-90 CIVIL GRAND JURY RELATING TO THE VOTER INFORMATION PAMPHLET TO THE PRESIDING JUDGE OF THE SUPERIOR COURT WHO EMPANELED THAT CIVIL GRAND JURY." RECOMMENDED FOR THE BOARD MEETING OF 1/2/90.

ADDENDUM CALENDAR

2. File 107-89-15. Hearing to consider procedures and regulations concerning foster children, including placement of these children outside of San Francisco and the ramifications of Senate Bill 1177 regarding the adoption of children. (Supervisor Kennedy)

ACTION: HEARING HELD. CONTINUED TO CALL OF THE CHAIR.

File 107-89- 15.1. RESOLUTION (AS PRESENTED BY SUPERVISOR HONGISTO IN COMMITTEE) PREPARED IN AND REPORTED OUT OF COMMITTEE ENTITLED: "[Foster Children] URGING THE MAYOR TO URGE THE SOCIAL SERVICES COMMISSION TO IMPLEMENT A POLICY THAT LIMITS PLACEMENT OF FOSTER CHILDREN TO HOMES THAT SHARE THE SAME ETHNICITY OR RACE; AND TO ESTABLISH AS ITS HIGHEST PRIORITY THE REUNION OF FOSTER CHILDREN WITH THEIR BIRTH FAMILIES." (Add Supervisor Kennedy as co-sponsor) RECOMMENDED.

File 107-89-15.2. RESOLUTION (AS PRESENTED BY SUPERVISOR HONGISTO IN COMMITTEE) PREPARED IN AND REPORTED OUT OF COMMITTEE ENTITLED: "[[State Legislation] MEMORIALIZING THE STATE LEGISLATURE AND THE SPEAKER OF THE ASSEMBLY TO TAKE IMMEDIATE STEPS TO REPEAL SB 1177." (Add Supervisor Kennedy as co-sponsor) RECOMMENDED.



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City Librarian  
Public Library  
Civic Center

BOARD of SUPERVISORS



City Hall  
San Francisco 94102  
554-5184

December 19, 1989

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DEC 24 1989

SAN FRANCISCO  
PUBLIC LIBRARY

## NOTICE OF CANCELLED MEETING

### OVERSIGHT COMMITTEE

NOTICE IS HEREBY given that the regular Oversight Committee meeting scheduled for Thursday, December 28, 1989, at 2:00 p.m. has been cancelled.

A handwritten signature in dark ink, appearing to read "John L. Taylor".  
John L. Taylor  
Clerk of the Board

OVERSIGHT COMMITTEE  
BOARD OF SUPERVISORS  
235 CITY HALL  
SAN FRANCISCO, CA 94102

IMPORTANT  
HEARING NOTICE

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1/25/90

✓ Minutes Taken

CALENDAR  
MEETING OF  
OVERSIGHT COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

DOCUMENTS DEPT.  
JAN 31 1990  
SAN FRANCISCO  
PUBLIC LIBRARY

THURSDAY, JANUARY 25, 1990 - 2:00 P.M. ROOM 228, CITY HALL

MEMBERS: SUPERVISORS HONGISTO, NELDER, KENNEDY

ABSENT: SUPERVISOR NELDER, Items 1, 3, 4, and 5

CLERK: PATRICIA J. ENG

1. File 39-89-3. Hearing to consider the 1988-89 Civil Grand Jury Report. (Grand Jury)

ACTION: CONTINUED TO CALL OF THE CHAIR.

2. File 79-89-2. Hearing to consider policies and procedures followed by the Mayor's Office of Business and Economic Development and the Mayor's Office of Housing and Neighborhoods regarding the disbursement of economic and housing loans to members of the community. (Supervisor Kennedy)

ACTION: HEARING HELD. FILED.

3. File 165-89-1. Hearing to consider Budget Analyst's management audit of the Department of City Planning. (Supervisor Walker)

ACTION: HEARING HELD. FILED.

4. File 165-89-2. Hearing to consider the Budget Analyst's 1982 report reviewing the operations of the Department of Public Works Bureau of Building Inspection. (Supervisor Hongisto)

ACTION: HEARING HELD. FILED.

5. File 264-89-1. Hearing to consider policies and procedures utilized within the Bureau of Building Inspectors to maintain the public trust in inspectors. (Supervisor Kennedy)

ACTION: HEARING HELD. FILED.





CITY AND COUNTY



OF SAN FRANCISCO

**BOARD OF SUPERVISORS**

**BUDGET ANALYST**

1390 Market Street, Suite 1025, San Francisco, CA 94102 (415) 552-9292

February 9, 1990

**TO:** Oversight Committee  
**FROM:** Budget Analyst  
**SUBJECT:** February 13, 1990 Oversight Committee Meeting.

Item 1 - File 27-90-2

**Note:** This item was continued and transferred out of the Governmental Operations Committee on February 5, 1990, and referred to the Oversight Committee on February 6, 1990.

1. This item is a hearing to consider the compliance of the Human Rights Commission and the Airport with the Local Minority/Women Business Enterprise Ordinance.

2. Section 12D.3 of the Minority/Women/Local Business Ordinance outlines the policy of the City as follows:

"It is the policy of the City to ensure full and equitable opportunities for Minority Business Enterprises, Women Business Enterprises and local businesses to participate as prime contractors in the provision of goods and services to the City. This program is intended to correct identified discriminatory practices inherent in the City's procurement process and in the award of prime contracts to MBE/WBEs and to develop their status and capability as prime contractors of the City."



3. Section 12D.4 of the Ordinance provides that MBE and WBE bid preferences of the Ordinance shall be afforded only to economically disadvantaged minority and women-owned businesses subject to the following exemptions:

1. When the Director of the Human Rights Commission finds, with the advice of the contract awarding authority, that needed goods or services are available only from a sole source which is not an MBE or WBE, and the prospective contractor is not currently disqualified from doing business with the City, or from doing business with any governmental agency, based on a failure to comply with MBE/WBE; or contract compliance requirements.
2. If the contract awarding authority certifies in writing to the Director that (a) pursuant to the Administrative Code Section 6.30, the contract is necessary to respond to an emergency which endangers the public health or safety, and (b) there is no time to apply the bid preference and no MBEs or WBEs capable of performing the emergency work are immediately available, provided that the contract awarding authority certification was made prior to the Controller's contract certification.

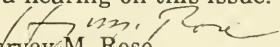
4. Section 12D.14(E) of the ordinance requires that if the Director of the Human Rights Commission finds, after investigation, that a City Department in the process of awarding a contract(s) has deliberately failed to comply with the provisions of the ordinance, a written Finding of Noncompliance, specifying the nature of the noncompliance, must be transmitted to the City Department, the Commission, the Mayor and the Board of Supervisors. Additionally, the Director of the Human Rights Commission must attempt to resolve any noncompliance through conference and conciliation. If such efforts fail to resolve the noncompliance, the Director of the Human Rights Commission must transmit a copy of the Finding of Noncompliance, along with a finding that conciliation was attempted and failed, to the Human Rights Commission. The Human Rights Commission must notify the City Department to take appropriate action to secure compliance.

5. Attachment 1 is a letter from the Director of Airports to the Mayor pertaining to the Airport's 1988-89 MBE/WBE data.



Memo to Oversight Committee  
February 13, 1990 Oversight Committee Meeting

6. Attachment 2 is a letter from the Human Rights Commission regarding HRC's stance on the issue of the Agency's compliance with the MBE/WBE ordinance, and the Agency's position on the need for a hearing on this issue.

  
Harvey M. Rose

cc: Supervisor Hongisto  
Supervisor Nelder  
Supervisor Kennedy  
President Britt  
Supervisor Alioto  
Supervisor Gonzalez  
Supervisor Hallinan  
Supervisor Hsieh  
Supervisor Maher  
Supervisor Walker  
Supervisor Ward  
Clerk of the Board  
Chief Administrative Officer  
Controller  
Carol Wilkins  
Stacy Becker  
Ted Lakey



January 19, 1990

Honorable Art Agnos  
Mayor  
City of San Francisco  
Room 200, City Hall  
San Francisco, CA 94102

Dear Mayor Agnos:

In accordance with the City's MBE/WBE/LBE Ordinance 175-89, I am reporting the Airport's progress for the preceding Fiscal Year 1988-89 toward the achievement of MBE and WBE participation goals. As you know, the MBE/WBE/LBE Ordinance 139-84 was in effect which stipulated annual participation goals of 30% MBE and 10% WBE.

During 1988-89, our eligible contract dollars totaled \$23,873,844. Of this amount, \$8,477,115 (36%) was awarded to MBE primes and \$238,338 (1%) to WBE primes. Seven (7) concession leases were awarded: Cigarette Vending, California Products Shop (MBE), Mobile Catering A (MBE), Mobile Catering B (MBE), Duty Free Shop (In-Bond), Beauty Salon and Gifts/Newsstand Shop under a Principal Concession lease with MBE/WBE subleasing goals as a Newsstand (MBE) and Sports Shop (WBE). As previously indicated, three of these leases were awarded to MBE primes and two subleases were awarded to an MBE and a WBE.

For further identification of contracts by ethnic breakdown and dollar amount, I have enclosed computer printouts for both the construction/professional services contracts and concession leases. This annual report was also submitted to the Human Rights Commission on July 28, 1989.

If you or your staff should need additional information about our annual report, please let me know.

Very truly yours,

Original signed by  
L. A. TURPEN

L. A. Turpen  
Director of Airports

Enclosures

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cc: Admin; Chron; File  
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## ANNUAL MBE/WBE REPORT - FISCAL YEAR 1988/89

## I. ANNUAL MBO CONTRACTING PERFORMANCE DATA

1.	Total eligible contract dollars awarded	\$23,873,884
2.	Total number of eligible contracts awarded	74
3.	Contract dollars awarded to MBE primes	\$ 8,477,115
4.	Percentage of contract dollars awarded to MBE's	36%
5.	Number of contracts awarded to MBE's	22
6.	Contract dollar amounts to:	
	Hispanic	\$ 4,429,714
	Asian/Pacific Islander	\$ 6,249,066
	Filipino	\$ 395,000
	Black	\$ 116,175
7.	Number of contracts awarded to:	
	Hispanic	5
	Asian/Pacific Islander	10
	Filipino	1
	Black	2
8.	Contract dollars awarded to WBE primes	\$ 238,338
9.	Percentage of contract dollars awarded to WBE's	1%
10.	Number of contracts awarded to WBE's	8
11.	Contract dollars awarded to WBE's:	
	Hispanic	\$ 61,000
	Asian/Pacific Islander	\$ 46,000
	White	\$ 101,975
	Black	\$ 29,363
12.	Number of contracts awarded to WBE's:	
	Hispanic	1
	White	3
	Black	2
	Asian/Pacific Islander	2



## II. ANNUAL MBO CONCESSION PERFORMANCE DATA

1.	Total dollar amount from concessions	\$21,979,749
2.	Total number of concessions awarded	7
3.	Dollar amount of concessions from MBE Prime	\$ 532,513
4.	Percentage of Prime Contracts awarded to MBE's	43%
5.	Number of concessions awarded to MBE's	3
6.	Estimated dollar amount received from MBE Primes:	
	Filipino	\$ 64,002
	Asian	\$ 171,511
7.	Dollar amount of concessions from WBE Primes	0
8.	Number of concessions awarded to WBE Primes	0
9.	Number of subleases awarded to MBE's	2
10.	Dollar amount received from MBE subleases	
	Asian	\$ 57,000
	Hispanic	\$ 240,000

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## II. ANNUAL MBO CONCESSION PERFORMANCE DATA

1.	Total dollar amount from concessions	\$21,979,749
2.	Total number of concessions awarded	7
3.	Dollar amount of concessions from MBE Prime	\$ 532,513
4.	Percentage of Prime Contracts awarded to MBE's	43%
5.	Number of concessions awarded to MBE's	3
6.	Estimated dollar amount received from MBE Primes:	
	Filipino	\$ 64,002
	Asian	\$ 171,511
7.	Dollar amount of concessions from WBE Primes	0
8.	Number of concessions awarded to WBE Primes	0
9.	Number of subleases awarded to MBE's	2
10.	Dollar amount received from MBE subleases	
	Asian	\$ 57,000
	Hispanic	\$ 240,000

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7/25/89  
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## City and County of San Francisco

## Human Rights Commission



Office of Minority/Women Business Enterprise

Office of Contract Compliance

Office of Dispute Resolution

February 5, 1990

Supervisor James Gonzales  
Chair, Government Operations Committee  
Board of Supervisors  
235 City Hall  
San Francisco, CA 94102

Dear Supervisor Gonzales:

This letter is in further response to the concerns expressed by the Coalition of Black Truckers in their letter to Mayor Agnos dated November 16, 1989. I believe their concerns were clearly addressed by Deputy Mayor Claude Everhart's letter of January 9.

Though the Coalition's letter was addressed to the Mayor, the fidelity and the integrity of the Human Rights Commission in discharging its obligations in the implementation of the M/W/LBE ordinance at San Francisco International Airport was central in several of the issues the Coalition raised. Though the Mayor's Office has responded to the letter, and though we stand squarely behind that response, I would like to also provide my own response for your consideration.

Let me say unequivocally that the San Francisco Human Rights Commission is, and always has been fully committed to the strong enforcement of the ordinance. Our current staff at the Airport, Mr. Gary Wong and Mr. Kevin Williams, and the staff before them have all been extremely competent and diligent in the pursuit of their duties. We believe staff have fully represented the interests and fulfilled the responsibilities of HRC at the Airport with the competence, with candor, and independent of any compromise of HRC principles, policies or procedures.

In late November, I tried to communicate our views to the Coalition in a face to face meeting, but my offer was refused by the Coalition's letter of December 1, 1989.

However, I am pleased to report that Monday, January 29, 1990, we met with 11 members of the Coalition of Black Truckers and had what I considered a very fruitful and enlightening discussion. While this meeting could only begin to examine our differences, more importantly, we were able to share that we indeed had mutual concerns, common goals and aspirations for the ordinance, and the strong desire to maximize the efforts of minority and women entrepreneurs in doing business with the City of San Francisco.

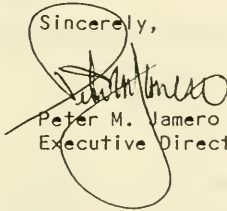




Supervisor Gonzales  
Page 2  
February 5, 1990

Mr. Chairman and members of the Committee, let me conclude by saying that I am convinced that it is not a legislative hearing that is needed in this matter at this time, but rather, an opportunity to improve our communication with each other and develop new cooperative relationships which will help us to achieve common goals.

Sincerely,



Peter M. Vamero  
Executive Director

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**CALENDAR**  
**SPECIAL MEETING OF**  
**OVERSIGHT COMMITTEE**  
**BOARD OF SUPERVISORS**  
**CITY AND COUNTY OF SAN FRANCISCO**

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FEB 15 1990

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TUESDAY, FEBRUARY 13, 1990 - 6:00 P.M.

ROOM 228, CITY HALL

PRESENT: SUPERVISORS HONGISTO, NELDER, KENNEDY

ACTING CLERK: GAIL JOHNSON

1. File 27-90-2. Hearing to consider the compliance of the Human Rights Commission and the Airport with the Local Minority/Women Business Enterprise ordinance. (Supervisor Kennedy)

ACTION: Hearing held. Recessed to February 14, 1990, at 6:00 p.m.



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≡ *Active Teller*

≡ C A L E N D A R  
RECESSED MEETING OF  
≡ OVERSIGHT COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

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WEDNESDAY, FEBRUARY 14, 1990 - 6:00 P.M. ROOM 228, CITY HALL

PRESENT: SUPERVISORS HONGISTO AND KENNEDY

ABSENT: SUPERVISOR NELDER

ACTING CLERK: GAIL JOHNSON

1. File 27-90-2. Hearing to consider the compliance of the Human Rights Commission and the Airport with the Local Minority/Women Business Enterprise ordinance. (Supervisor Kennedy)

(Continued from 2/13/90)

ACTION: Hearing held. Continued to Call of the Chair.



CITY AND COUNTY



OF SAN FRANCISCO

## BOARD OF SUPERVISORS

BUDGET ANALYST

1390 MARKET STREET, SUITE 1025

SAN FRANCISCO, CALIFORNIA 94102 • TELEPHONE (415) 554-7642

February 20, 1990

TO: Oversight Committee

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FROM: Budget Analyst

FEB 26 1990

SUBJECT: February 22, 1990 Oversight Committee Meeting

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Item 1 - File 206-89-3

1. This item is a hearing to consider operations of the San Francisco Housing Authority to include the conduct of public hearings, maintenance and upkeep of units, use of public funds, public housing tenants associations and other operational issues.

2. The San Francisco Housing Authority (SFHA) continues to be designated an "operationally troubled" housing authority by the U. S. Department of Housing and Urban Development (HUD) which, according to HUD, results from SFHA's failure to meet certain basic minimum management performance standards.

3. SFHA's 1989-90 current Operating Budget is as follows:

Estimated Revenues	
Rent & Other Operating Receipts	\$15,499,450
HUD Subsidy	<u>13,379,827</u>
Total Revenues	\$28,879,277
Estimated Expenditures	<u>27,240,570</u>
Balance of Estimated Revenues Over Estimated Expenditures	1,638,707
HUD Debt Payback (see below)	<u>1,275,000</u>
SFHA Operating Reserve	\$ 363,707





4. The HUD Debt Payback of \$1,275,000 reduces the total SFHA debt to HUD from \$2,514,527 to \$1,239,527, to be paid back in future years.

5. SFHA does not receive any General Funds for its operations. However, an annual payment to the City entitled Payment in Lieu of Taxes (PILOT) has been waived by the Board of Supervisors over the past several years because of the financial plight of the SFHA. In August of 1989, the Board of Supervisors approved Resolution File 161-89-5 waiving an estimated \$802,152 in PILOT funds for fiscal year 1989-90. For the previous fiscal year 1988-89, the Board of Supervisors waived an estimated \$784,628 in PILOT funds.

6. On December 14, 1989, Mr. David Gilmore, the new SFHA Executive Director, provided the San Francisco Housing Authority Commission an assessment of current SFHA conditions and a series of recommendations for needed management improvements aimed at restoring the SFHA to a sound and viable condition within a reasonable period of time.

7. To accomplish the needed management improvements, the SFHA Commission approved a staff reorganization plan in November 1989 (see Attachment 1). The reorganization plan establishes two new Deputy Executive Director positions, eliminates four Director positions, redefines the Facilities Management Unit into a Planning and Construction Division, and relocates the function of Personnel and Labor Relations to the Executive Office, among its major changes.

8. In his first six month assessment of the SFHA, Mr. Gilmore identified two strategies to preserve existing public housing units: the preservation of stable developments; and the reconstruction of the more distressed, decaying developments. Attachment 2 provides a recent inventory of all SFHA developments, totalling 6,863 units, that are under the jurisdiction of the SFHA. This inventory was included in the SFHA Golden Anniversary Report (1938-1988).

9. Mr. Gilmore has designated nine distressed developments for which a dramatic program of reconstruction is needed. These developments are Potrero Annex, Potrero Terrace, Sunnydale, Westbrook Apartments, Bernal Dwellings, Valencia Gardens, Hunters View, Alemany and Hayes Valley. Two of these developments, Sunnydale and Alemany, will be reconstructed with HUD Comprehensive Modernization funds. The source of funds for the reconstruction of the seven other designated distressed developments has not been determined.

10. In addition, Yerba Buena Plaza West will be completely rebuilt with a combination of HUD and City funds. The City funds total \$2.9 million from the Housing Affordability Funds, which originally provided \$10 million from the General Fund in 1985 for housing development. These



funds are separate from the funds currently on reserve for housing affordability activities. Yerba Buena Plaza East, companion project to Yerba Buena Plaza West, has not been considered a distressed development by the SFHA.

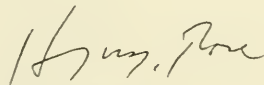
11. Mr. Gilmore has also identified the following six management initiatives to improve the condition of the SFHA project developments:

- Resident management will be encouraged under the right circumstances, testing the capacity of tenants to take control of important aspects of their lives.
- Resident business initiatives with the formation of resident-operated non-profit companies will be undertaken which, with tenant labor, can perform a number of essential non-management functions such as groundskeeping, landscaping, household moving and cleaning services.
- Private management in some specific areas to assume managerial responsibilities for selected developments will be fostered. This would be appropriate to test SFHA capacity against the performance of others, which is healthy and should serve the interest of the tenants.
- Decentralization of management staff will be implemented to react to local service requests in a more timely fashion.
- Management training to prepare for greater decentralization of management staff will be accomplished to employ local vested new authority effectively and properly use and maintain those resources placed in their charge.
- Admissions Policies and Procedures will be reorganized to streamline the housing application process, merge the vacancy/re-occupancy process and eliminate subjective placement.

12. As reported above, the SFHA identified a total of 6,863 housing units in their inventory (Attachment 2). Presently, the SFHA is reporting a total of 6,488 units of which 6,094 are occupied and 394 are vacant (Attachment 3). The difference of 375 units (6,863 - 6,488) fall into the categories of demolition, mothballed and non-residential uses such as offices and child care facilities.



13. In December 1990, Mr. Gilmore reported that vacancies have been reduced a total of 195 units from 600 to 405 (33%) during his first six months as director. During the last two months vacancies have been reduced an additional 11 units from 405 to 394. Mr. Gilmore advises that the SFHA is committed to the effective elimination of vacancies by the end of September, 1990, allowing for a normal "turnover" vacancy rate of two percent. A two percent vacancy rate would be a total of 130 units (2% times 6,488). Under these circumstances the SFHA would have to reduce vacancies an additional 264 units (394 - 130) over the next six months to achieve the top goal as enumerated by the Mayor and the SFHA Commissioners.



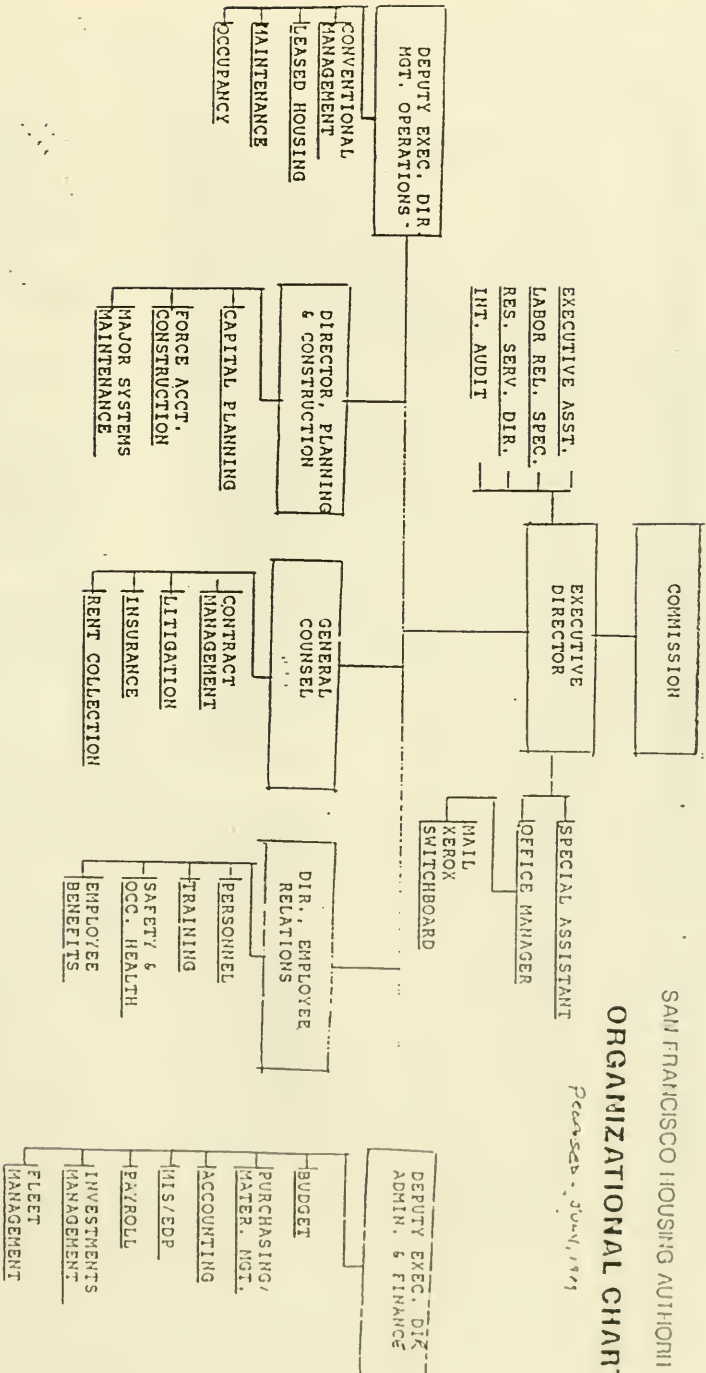
Harvey M. Rose

cc: Supervisor Hongisto  
Supervisor Nelder  
Supervisor Kennedy  
President Britt  
Supervisor Alioto  
Supervisor Gonzalez  
Supervisor Hallinan  
Supervisor Hsieh  
Supervisor Maher  
Supervisor Walker  
Supervisor Ward  
Clerk of the Board  
Chief Administrative Officer  
Controller  
Carol Wilkins  
Stacy Becker  
Ted Lakey



# SAN FRANCISCO HOUSING AUTHORITY ORGANIZATIONAL CHART

PC66-526 - JUN-11, 1971







## SAN FRANCISCO HOUSING AUTHORITY DEVELOPMENTS

DEVELOPMENT	LOCATION	UNITS	COMPLETED
HOLLY COURTS	Appleton, Highland, Patton, Holly Park Circle	118	1940
POTRERO TERRACE	23rd, Wisconsin, 26th Street, Connecticut	469	1941
SUNNYDALE	Velasco, Hahn at Sunnydale	767	1941
VALENCIA GARDENS	Valencia, 15th Street, Guerrero	246	1942
WESTSIDE COURTS	Post, Broderick, Sutter, Baker	136	1943
NORTH BEACH	Columbus, Bay, Mason, Francisco	229	1952
PING YUEN	Pacific at Powell, Grant & Stockton	234	1952
BERNAL DWELLINGS	Harrison, Army, Folsom, 26th Street	208	1953
HUNTERS POINT (A)	1. Upper West—Griffith & Navy Road	30	1953
	2. Lower West—Oakdale, Griffith, Palou	103	1953
	3. East—Earl, Kiska, Dormitory Road & Evans	80	1953
POTRERO ANNEX	Missouri at 23rd Street	137	1955
ALEMANY	Alemany at Ellsworth	157	1955
YERBA BUENA PLAZA (W)	1. Turk, Divisadero, Eddy, Pierce	332	1955
(E)	2. Turk, Buchanan, Eddy, Laguna	276	1956
WESTBROOK APARTMENTS	Innes, Southridge, Kiska, Dormitory	225	1956
HUNTERS VIEW	Middle Point at Innes or Evans	267	1956
ROSA PARKS SR. APTS.	Webster, Turk, Buchanan, Golden Gate	198	1961
PING YUEN (NORTH)	Broadway, Cordella, Pacific, Stockton	194	1961
ALICE GRIFFITH	Griffith at Gilman	254	1962
HAYES VALLEY (A)	Velasco & Castillo	18	1962
(B)	Buchanan, Webster, Page, Haight	167	1963
(C)	Buchanan, Webster, Fell, Hayes	139	1963
*JOHN F. KENNEDY	Sacramento near Webster	98	1966
*MISSION DOLORES	15th Street near Guerrero	92	1966
*WOODSIDE GARDENS	Woodside Avenue, opposite Hernandez	110	1968
*990 PACIFIC	Pacific & Mason	92	1969
*227 BAY	Powell & Stockton	50	1970
*275 THRIFT	Thrift, Capitol, Orizaba	1	1970
*350 ELLIS	Taylor & Jones	96	1970
*666 ELLIS	Hyde & Larkin	100	1971
*345 HERMANN	Hermann & Duboce	42	1971
75-77 COLERIDGE		2	1971
101-103 LUNDY'S		2	1971
*3850 18th STREET	Church & Sanchez	107	1971
*320/330 CLEMENTINA	Tehama, Clementina, 4th, 5th Streets	276	1971
4101 NORIEGA	48th Avenue & Noriega	8	1971
*363 NOE	Pond & Noe	22	1971
200 RANDOLPH	Randolph & Head	16	1971
2206-2268 GREAT HIGHWAY & 2215-2263 48th AVENUE		16	1971
*2698 CALIFORNIA	California & Scott	40	1971
*25 SANCHEZ	Sanchez & Duboce	90	1972
*1760 BUSH	Gough & Octavia	108	1972
*345 ARGUELLO BLVD.	Clement & Cornwall	69	1973
*1880 PINE	Gough & Octavia	113	1973
*491 31st AVENUE	Geary & 31st Avenue	75	1973
*1750 McALLISTER	Baker & Broderick	97	1974
*939 EDDY STREET	Gough & Franklin	36	1980
*951 EDDY STREET	Gough & Franklin	24	1980
*430 TURK	Turk & Larkin	89	1987
JOAN SAN JULE APTS.	Eddy & Webster	8	1988

\*DESIGNATED ELDERLY

Total 6,863



TIR541A

S.F. HOUSING AUTHORITY  
VACANT UNIT SUMMARY  
AS OF - 2/20/90

PROJ #	PROJECT DESCRIPTION	TOTAL OCCUPIED	TOTAL VACANT
AREA 1			
17	ROSA PARKS APARTMENTS	196	1
21	MISSION DOLORES	91	
22	WOODSIDE GARDENS	107	2
23	990 PACIFIC	89	2
24	227 BAY	48	1
27	3850 & 255 DORLAND	104	
28	442 DUBOCE STREET	41	
37	343 NOE	22	
40	25 SANCHEZ STREET	88	1
41	345 ARBUELLO BLVD	68	
42	491 31ST AVENUE	74	
43	1750 MCALLISTER STREET	94	
AREA TOTAL		1024	9
AREA 2			
20	JOHN F. KENNEDY TOWERS	97	
25	350 ELLIS ST.	95	
31	320-330 CLEMENTINA TOWERS	271	2
32	444 ELLIS ST.	98	1
33	1740 BUSH STREET	107	
34	1880 PINE STREET	112	
39	2498 CALIFORNIA STREET	39	
46	939 EDDY STREET	35	1
47	951 EDDY STREET	22	
49	430 TURK STREET	87	
AREA TOTAL		963	5
AREA 3			
06	WESTSIDE COURTS	135	1
14	YERBA BUENA PLAZA	230	46
19	HAYES VALLEY	278	14
50	JOAN SAN JULE APARTMENTS	8	
AREA TOTAL		651	61
AREA 4			
09	NORTH BEACH	221	0
10	PING YUEN	233	
18	PING YUEN NORTH	194	
AREA TOTAL		648	0
AREA 5			
02	POTRERO TERRACE	424	43
04	VALENCIA GARDENS	240	6
05	BERNAL DWELLINGS	191	17
08	POTRERO ANNEX	117	18
29	COLERIDGE	2	
30	LUNDY'S LANE	2	
AREA TOTAL		978	84
AREA 6			
01	HOLLY COURTS	116	2
03	SUNNYDALE	749	10
11	ALEMANY	91	66
26	275 THRIFT	1	
35	200 RANDOLPH STREET	23	1
36	4101 MORENO ST.		
38	GREAT HIGHWAY	15	1
48	602 - 642 VELASCO STREET	18	
AREA TOTAL		1013	88
AREA 7			
07	WESTBROOK APTS.	178	47
12	HUNTER'S POINT -- A	190	23
15	HUNTER'S VIEW	208	38
16	ALICE GRIFFITH	241	11
AREA TOTAL		917	139
AGENCY TOTAL		6094	394



SF  
590.76  
#2  
2/22/90

Minutes Taken  
CALENDAR

MEETING OF  
OVERSIGHT COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

DOCUMENTS DEPT.

FEB 27 1990

SAN FRANCISCO  
PUBLIC LIBRARY

THURSDAY, FEBRUARY 22, 1990 - 2:00 P.M. ROOM 228, CITY HALL

PRESENT: SUPERVISORS HONGISTO AND NELDER

CLERK: KAY GULBENGAY

1. File 206-89-3. Hearing to consider operations of the San Francisco Housing Authority to include but not limited to conduct of public hearings, maintenance and upkeep of units, use of public funds and public housing tenants association. (Supervisor Nelder)

ACTION: Hearing held. Continued to call of the chair.

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